

Promotion Youth Employment in Prompt Area in Jordan/ Job-Jo (598428-EPP-1-2019-Jo-EPPKA2-CEHE-JP)



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ERASMUS+ PROGRAMME

Promoting Youth Employment in Remote Areas in Jordan/ Job-Jo Project Number: 598428-EPP-1-2018-JO-EPPKA2-CBHE-JP

Minutes of the Third Meeting

ISLA Leiria - Portugal

January, 22nd – 24th, 2020



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Participants list:

No.	Name of participant	Institute of			
		Participant			
1	Prof. Omer Nawaf Maaitah Coordinator	Mutah University			
2	Dr Mohammad R. O. Al majali Technical Manger	Mutah University			
3	Prof. Mohammad S. Saraireh Tendering	Mutah University			
4	Sameeh AL Sarayreh Training coordinator	Mutah University			
5	Ayeh Aburub	JUST			
6	Evangelia Vanezi	UCY			
7	Saleh Obisate	GKM			
8	Ahmed S.A. Al- Salaymeh Contact person UJ	University of Jordan			
9	Mohamed Shredeh	University of Jordan			
10	Prof Mohammad Almahasneh Contact person TTU	Tafila Technical University			
11	Dr .Qais Hashim Al safasfeh	Tafila Technical University			
12	Zubayda Riyad Almadadha Contact Person GKM	Greater Al karak Municipality			
13	Ghadeer Alma'aitah Assistance GKM	Greater Al karak Municipality			
14	Prof. Suleiman Al khattab Contact Person AHU	Al hussein Bin talal Univesrsity			
15	Bassam Salim Abu Karaki Assistance AHU	Al hussein Bin Talal Univesrsity			
16	Prof. Fahmi Ahmed Abu Al-Rub Contact person JUST	JUST			
17	Ana Diogo	ISLA			
18	Professor Isabel Maria Vilaça Tavares Campos	ISLA			
19	Dr. Lurdes de Jesus Leite Castanheira	ISLA.			
20	Catarina Raimundo	ISLA			
21	Ruba Hasan	JUST			



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Preamble

Mutah University, the grant holder for Job Jo project, arrange the 3rd management meeting in ISLA (Portugal) during the period 22nd -24th of January 2020. This is the third meeting during the second year of the project. The meeting was scheduled in four main sessions. The output and results of this meeting are shown below:

Day 1 Session (1): Chaired by Prof. Dr.-Isabila 22-1- 2020

1- Welcome speech was presented by Dr. Isabila /Contact person in ISLA followed by a brief about ISLA University by Prof. ANA. Then the following presentations were offered by each partner.

2- Prof. Omer Maaitah, the project coordinator, reviewed the main purpose and the objectives of Job Jo. He also talked about the role and implementation of the project from 20/8/2019 up to 20/1/2020 in Mutah University and other Jo partners in brief. This includes the activities occurred in addition to the dissemination plan.

4- Prof. Fahmi Aburub, the coordinator of Job Jo from JUST presented WP1 and he claimed that all tasks within the frame work of this WP were achieved. He also presented all activities conducted in JUST related to JOB JO project.

5- Prof. Ahmed Salymeh, the coordinator from UJ and the leader of WP5 presented the dissemination and sustainability plans. He showed all the dissemination activities taken place in JO partners. He insisted on all partners to participate in the plan and send to UJ any activity intended to do.

6- Prof. Isabel Maria Vilaça Tavares Campos from ISLA presented WP4 quality plan. She talked about the tentative plan and her concerns as a manger of this WP. An extensive discussion has been carried out to clear some points.

Day 2 Session (2): Chaired by Dr. Mohammad Almajali 23-1-2020

7- Evangelia Vanezi from UCY, the leader of WP3, presented the capacity building plan and the required training courses for JO partners. Many points were



clarified by her as the final tropics of the training courses have to be specified after the report of the surveys finalised and sent to the related partners.

8- Dr. Qais Alsafasfeh from TTU gave a brief about the dissemination events taken place at TTU. He also presented the cooperation between TTU and Ministry of Labour in addition to the initiatives were taken place by the TTU and Ministry of Labour such as INHAD.

9. Dr. Suleiman Al khattab from AHU presented the events occurred at AHU as well as the task achieved by them. He focused on the achievement they attain by cooperation with Zain company (The biggest telecommunication company in Jordan) as initiated by Prof. Mohammad Saraireh to employ the graduate students from AHU. This initiative is in process.

Day 3 Session (3): 24-1-2020

Chaired by Dr. Mohammad Almajali

10- Dr. Mohammad Almajali, the technical manager of the project from Mutah University presented the main tasks achieved in the last 6 months as well as the tasks were planned to be achieved but not done yet. He also shed light on the action plan and the tasks should be done within the next six (6) months.

11- Prof. Mohammad Saraireh, the assistance of the president for administrative affairs at MU: talked about the purchasing of the Equipment and Tender process. He updated the partners about the tentative date of receiving the equipment.

12. The last session was held by the steering committee to summarize the main tasks to be achieved during the coming future of the project. They also agreed on the dates for the next meeting. All the presentation are attached to the MoM. During the above presentations and sessions, a comprehensive discussion was taken place.

13 General discussion Many points were clarified and all partners **agreed on the following points:**





Task	Responsibility	Due Date
1- All tasks not achieved last 6 months	All Partners	31 Jan. 2020
and required to be done referring to the		
MoM for 2 nd meeting have to be		
accomplished by the assigned partners		
by the end of Jan 2020.		
2- Evaluation for the trainees who	HTWK and	15 FEB. 2020
conducted training courses in HTWK	UCY	
and UCY have to be sent to MU and		
ISLA.		
2 All EU portnors to visit IO PSNDs in		
3- All EU partners to visit JO BSNBs in all JO Universities to conduct		30 JUL. 2020
workshops and training courses on the	All EU	
topics specified in the framework of	partners with UCY as a	
JOB JO project. Each EU partner	leader	
makes his own arrangement for this		
visit in terms of timeframe and topics		
to be covered with cooperation with		
other EU partners (based upon the		
capacity building plan).		
4- All JO partners have to make the		
required necessary arrangements to	All JO	30 JUL. 2020
receive the Trainers from EU partners	partners	
who will conduct the workshops and		
training course mentioned in point 2		
above.		
5- Regarding the students training in		
EU, the partners agreed on the	All partners	31 JAN. 2020
following:		
a. A Selection criterion to be		
specified by discussion between all		
partners to include basic		
knowledge in English language,		
less fortune economic background,		
		-



Job-Jo (598428-EPP-1-2019-Jo-EPPI		Co-fu Erasmus+ of the Euro
 ability to transfer knowledge to other students, personality, outstanding academic level, gender issue, and has a communication skill. b. Two (2) workshops (14 days) have to be conducted in UCY and HTWK or INT@E. The topics in 	UCY, INT and HTWK	31 st Dec. 2020
 the frame work of JOB JO based upon capacity plan have to be given in those workshops. The time frame for the workshops have to be during JO Universities vacation. c. Each Jordanian partner has to send their students for each workshop with total of 30 students in all 		31 st Dec. 2020
workshops. 6- Each partner university must make connection with Government to find Jobs for student	All Jo partners	
7- Peer review committee for the material of the training courses to be established with member from EU partner		31 st JAN. 2020
8- All the materials for the training courses have to be reviewed by the peer review committee and finalised and sent to all partners.	All partners and the leader is INT@EU	One month before the training
 9- Once JO partners received the equipment and installed on the BSNBs have to send a letter stating that the BSNB is ready and all equipment working properly. This letter should be signed by the contact person. 	INT@EU	After installing the equipment in the BSNB
10- Next Management Meeting in Lipeigz.	All JO universities partners	To be determine)2 · 4 sept 2020



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11-	INT@E	will	conduct	the		
monitoring to the whole activity of the						
pro	ject-					